

**Chickasaw County Board of Health**  
**December 12, 2025**  
**Meeting Minutes**

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, December 12, 2025. Toni Friedrich, Chair, called the meeting to order at 9:00 a.m.

The members were Joan Knoll by phone, Cindy Shoemaker, Jeremy McGrath, Dr. Brinkman, and Toni Friedrich.

The guests were Lisa Welter, RN, Administrator; Ann Knutson, RN, Assistant Administrator; Anita Eschweiler, BOH Secretary; and Derek Lechtenberg, Environmental Health Specialist.

A motion by Shoemaker, seconded by Dr. Brinkman, to approve the agenda. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

A motion by Knoll, seconded by Shoemaker, to approve the November 14, 2025 Board of Health Meeting Minutes. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

Public Comment: Lisa informed the board that Karen Sinnwell will replace Cindy Shoemaker as a board of health member. Toni Friedrich and Dr. Brinkman were selected to remain on the board.

**Environmental Health**

Environmental Health Update

The agency's activities for November 2025 were presented. Derek completed 8 septic site evaluations, 11 septic site final inspections, 6 time-of-transfer inspections, 3 well site evaluations, 3 well site permits, and 21 water tests. Derek signed a minor subdivision at the assessor's office on November 13, 2025.

**Home Health**

Home Health Update

The monthly home health update was presented. Census 57, Medicare 11, Medicare HMO 4, Medicaid 18, VA 12, Other 12, Referrals 14, Admissions 9, Failed Admits 5, Discharges 9, Unbillable 5, Nurse visits 112, Aide visits 191, Homemaker visits 141, and 80 Therapy visits.

Staff Evaluations

Lisa conducted one staff evaluation. It was favorable.

**Business Operations**

Monthly Claims

The claims for Public Health were \$13,596.98. The mileage claims were \$2,116.80. The total Public Health claims were \$15,713.78. Environmental Health claims were \$1,142.68 for a grand total of \$16,856.46. A motion by Shoemaker, seconded by McGrath, to approve the claims as presented. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried. Lisa reported that the Board of Supervisors requested up to a 2% increase for the next budget.

Payroll Approval

A motion by McGrath, seconded by Shoemaker, to approve payroll ending November 23, 2025, December 7, 2025, and November 9, 2025. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

### Oscar Letter of Agreement

Lisa informed the board that she received a letter of agreement with Oscar. A motion by Dr. Brinkmen, seconded by Shoemaker, to approve the administrator, Lisa Welter, to sign the Oscar Letter of Agreement.

### **Public Health**

#### Communicable Disease Update

There was 1 new E. coli case and 1 disease of unknown origin in November. Lisa continues to follow 3 latent TB cases.

#### Animal Bites

Lisa reported 1 dog bite and 1 cat bite in November.

#### Grant Update

Anita provided the spreadsheets detailing the amount of grants billed for November. Lisa requested another \$10,000.00 from the Grants to Counties Private Well Grant. Lisa hopes to be able to request additional grant funds once they become available.

Lisa was called to Accura Healthcare of New Hampton on December 6, 2025. They had a sprinkler burst, and 37 residents had to be relocated to other facilities. Multiple county agencies and the surrounding counties' ambulance services provided assistance and transportation to other facilities.

The next Board of Health meeting is January 9, 2026, at 9:00 a.m.

A motion by Dr. Brinkman, seconded by Shoemaker, to adjourn the meeting at 9:27 a.m. Ayes: Knoll, Shoemaker, McGrath, Dr. Brinkman, and Friedrich. Motion carried.

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Anita Eschweiler, BOH Secretary

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Attested by Lisa Welter, RN,  
Chickasaw County Public Health Agency Administrator