

Chickasaw County Board of Health
August 8, 2025
Meeting Minutes

The Chickasaw County Board of Health met at the Chickasaw County Community Services Building on Friday, August 8, 2025. Cindy Shoemaker, Vice-Chair, called the meeting to order at 3:30 p.m.

Members present were: Joan Knoll, Cindy Shoemaker, and Toni Friedrich. Absent: Dr. Brinkman and Jeremy McGrath.

The guests present were Lisa Welter, RN, Administrator; Ann Knutson, RN, Assistant Administrator; Anita Eschweiler, BOH Secretary; Derek Lechtenberg, Environmental Health; and Steve Breitbach, Board of Supervisors.

A motion by Shoemaker, seconded by Knoll, to approve the agenda. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

A motion by Knoll, seconded by Shoemaker, to approve the July 11, 2025 meeting minutes. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

A motion by Knoll, seconded by Shoemaker, to approve the July 16, 2025 meeting minutes. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

Public Comment: None.

Environmental Health

Environmental Health Update

The agency's activities for July 2025 were presented. Derek completed 4 septic site evaluations, 11 septic site final inspections, 2 time-of-transfer inspections, and 27 water tests, as well as 1 pool inspection.

Home Health

Home Health Update

The monthly home health update was presented. Census 56, Medicare 8, Medicare HMO 8, Medicaid 14, VA 13, Other 13, Referrals 10, Admissions 5, Discharges 8, Unbillable 3, Nurse visits 142, Aide visits 229, Homemaker visits 77, and 76 Therapy visits. We also had 1 out-of-county referral.

Staff Evaluations

Lisa conducted one staff evaluation. It was favorable.

Business Operations

Monthly Claims

The claims for Public Health were \$12,386.41. The mileage claims were \$2,724.40. The total Public Health claims were \$15,110.81. Environmental Health claims were \$1,518.51 for a grand total of \$16,629.32. A motion by Shoemaker, seconded by Knoll, to approve the claims as presented. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

Payroll Approval

A motion by Knoll, seconded by Shoemaker, to approve payroll ending July 20, 2025, and August 3, 2025. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

T-Mobile Phone/Tablets

Lisa discussed with the board the possibility of switching to T-Mobile for our cellular service needs. A motion by Shoemaker, seconded by Knoll, to approve switching to T-Mobile for our cellular needs. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

Public Health

Communicable Disease Update

Lisa reported two communicable diseases in the county in July. Both cases were cryptosporidiosis, but they were not related.

Animal Bites

Lisa reported 1 dog bite in July.

Grant Update

Anita provided a spreadsheet detailing the amount of grants billed for July, along with the immunization grant that Tina billed for the same month.

Policies

a. Determination of Fees, Collection of Fees, and Client Notification of Fees Policy.

A motion by Knoll, seconded by Shoemaker, to approve the Determination of Fees, Collection of Fees, and Client Notification of Fees Policy. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

b. Transportation Reimbursement

A motion by Knoll, seconded by Shoemaker, to approve the. Transportation Reimbursement Policy Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

c. Insurance Cost and Private Pay

A motion by Shoemaker, seconded by Knoll, to approve the. Insurance Cost and Private Pay Policy Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

d. Agency Financial Management

A motion by Knoll, seconded by Shoemaker, to approve the Agency Financial Management Policy. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

e. Cellular Telephone Usage and Laptop/Tablet Devices

A motion by Knoll, seconded by Shoemaker, to approve the Cellular Telephone Usage and Laptop/Tablet Devices Policy with changes. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

f. Reporting Oasis Information

A motion by Shoemaker, seconded by Knoll, to approve the Reporting Oasis Information Policy. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

g. Documentation and Legal Aspects of the Clinical Record

A motion by Shoemaker, seconded by Knoll, to approve the Documentation and Legal Aspects of the Clinical Record Policy. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

h. Skilled Nursing Service Policy

A motion by Knoll, seconded by Shoemaker, to approve the Skilled Nursing Service Policy with changes. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

i. Home Care Aide Service Policy

A motion by Shoemaker, seconded by Knoll, to approve the Home Care Aide Service Policy. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

j. Homemaker Service Policy

A motion by Knoll, seconded by Shoemaker, to approve the Homemaker Service Policy with changes. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

k. Consumer-Directed Attendant Care (CDAC) Service Policy

A motion by Shoemaker, seconded by Knoll, to discontinue the Consumer-Directed Attendant Care (CDAC) Service Policy. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

l. Home and Community-Based Services (HCBS) Service Policy

A motion by Shoemaker, seconded by Knoll, to discontinue the Home and Community-Based Services (HCBS) Service Policy. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

m. Respite Care Service Policy

A motion by Knoll, seconded by Shoemaker, to table the Respite Care Service Policy until next month. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

n. Admission and Initial Assessment Policy

A motion by Knoll, seconded by Shoemaker, to approve the Admission and Initial Assessment Policy. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

o. Reduced and No Fee Services

A motion by Shoemaker, seconded by Knoll, to discontinue the Reduced and No Fee Services Policy. Ayes: Knoll, Shoemaker, and Friedrich. Absent: Dr. Brinkman and McGrath. Motion carried.

The next Board of Health meeting is September 12, 2025, at 9:00 a.m.

A motion by Shoemaker, seconded by Knoll, to adjourn the meeting at 4:11 p.m.

Anita Eschweiler, BOH Secretary

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator