



Chickasaw County Conservation Board TWIN PONDS NATURE CENTER

1811 240th Street, Ionia, IA 50645

Chad Humpal, Director

Phone: 641-394-4714

Email: c.humpal@chickasawcounty.iowa.gov

The Chickasaw County Conservation Board held its regular monthly meeting on August 5, 2025, at the Twin Ponds Nature Center. Members present: Jim Allison, Mike Pickar, Shane Fountain, and Director Chad Humpal. Employees present: Caleb Ciavarelli, Justin VanDriel, Matt Crayne
Guests: None.

Pickar called the meeting to order at 5:30 p.m.

Agenda:

Motion: Allison/Fountain

To approve the August 5, 2025, agenda. (Carried unanimously)

Minutes:

Motion: Fountain/Allison

To approve the minutes of the July 1, 2025, Board meeting as presented. (Carried unanimously)

Claims: Claims for \$10,871.16 to be paid and claims in the amount of \$4,005.17 that were invoiced on July 11, 2025, were presented for review.

Motion: Allison/Fountain

To approve claims for the amount of \$10,871.16 and \$4,005.17. (Carried unanimously)

Fiscal Year 2026 Budget:

Looked at FY26.

Park Groundskeeper & Camp Hosts agreements

Need to approve new agreements. Sign has been placed at campsite 30.

Motion: Fountain/Allison

to adopt the Job description/agreement for Park Groundskeeper as presented.
(Carried unanimously)

Motion: Allison/Fountain

to adopt the Job description/agreement for Campground Host as presented.
(Carried unanimously)

Review and approve Job descriptions for all conservation staff

Board of Supervisors wants all departments to go through all job descriptions and send to the BOS.

Motion: Fountain/Allison

to adopt the Job description for Conservation Director as presented. (Carried unanimously)

Motion: Allison/Fountain

to adopt the Job description for Conservation Interpretive Naturalist as presented. (Carried unanimously)

Motion: Fountain/Allison

to adopt the Job description for Conservation Natural Resource & Park Manager as presented. (Carried unanimously)

Motion: Allison/Fountain

to adopt the Job description for Conservation Aide as presented. (Carried unanimously)

2025 Fall Conference

Dates are September 16 – 18, 2025

Board Tour

Board was happy with the tour and thanked the staff for all they have done this year to keep areas looking great.

Koenigsfeld Property

Discuss possible NAWCA grant agreement. Tabled, board members wanted to hear from absent members before looking into this further.

DISCUSS CONTINUING PROJECTS AND DEPARTMENT UPDATES

Discuss Future agenda Items

No Comments on future agenda items.

Environmental Education Report

Maintenance Report

Meetings this month

Adjournment:

Motion: Allison/Fountain

To adjourn the meeting at 6:06 p.m. (Carried unanimously)

Chad Humpal

Director

Chickasaw County Conservation Board

Mission Statement: The Mission of Chickasaw County Conservation is to enhance, promote, protect, preserve and reclaim Chickasaw County natural resources for the benefit, enjoyment & education of all Chickasaw County residents and visitors.