

Chickasaw County Board of Health
April 14, 2021
Meeting Minutes

The Chickasaw County Board of Health met Wednesday, April 14, 2021, at the Chickasaw County Community Services Building. Cindy Shoemaker called the meeting to order at 1:00 p.m. The meeting was held in person.

Member present: Cindy Shoemaker, Dan Carolan, Joan Knoll.

Absent: Dr. Jack Kline, Toni Friedrich

Guest present: Jeff Bernatz EMA, Lisa Welter RN, Administrator, Ann Knutson, RN, Assistant Administrator, Penny Andorf, Environmental Health, Anita Eschweiler, Jason Byrne, Rick Holthaus, Terry Johnson, and Mike Graves.

A quorum was established.

Guests were acknowledged.

A motion Carolan/ Knoll to approve the agenda with amended changes to the numbering. All Ayes. Motion carried.

A motion Carolan/ Knoll to approve February 4, 2021, meeting minutes. All Ayes. Motion carried.

A motion Carolan/ Knoll to approve March 10, 2021, meeting minutes. All Ayes. Motion carried.

Home Health

Update on Admissions and Referrals

Lisa Welter gave an update on the monthly admissions and referrals. There were 23 referrals with 17 admissions and 17 discharges. There were 6 non-billable visits, 250 nurse visits, 304 aide visits, and 377 homemaker visits. The census for March was 93. There were 24 Medicare and 23 Medicaid patients on service in the month of March.

Therapy 4th Qtr. Audits

Lisa said nothing was alarming or that needed to be addressed.

Business Operations

Monthly Claim Review and Approval for CCPH and EH Departments

Cindy stated the claims for Public Health were \$17,077.40. The mileage claims for Public Health were \$2,488.60. The total claims for Public Health are \$19,566.00. The Environmental Health claims total is \$1,319.81. The total of both agencies is \$20,885.81. A motion Carolan/Knoll to approve the claims total for Public Health is \$19,566.00. The mileage claims for Public Health were \$2,488.60. Public Health claims total amounts of \$19,566.00 and \$1,319.81 for Environmental Health. Total claims were approved for \$20,885.81. All Ayes. Motion carried unanimously.

Lisa provided bills received last month after the BOH meeting but were paid by the auditor's office. Bills provided for approval Public Health cell phone bill \$441.11, Env Health cell phone bill \$44.05. Total for both cell phone bills \$486.90. A motion Knoll/Carolan to approve cellphone bills totaling \$486.90. All Ayes. Motion carried. Lisa provided an update on revenue and expenditures for the current fiscal year. Lisa informed the board that this month we had a profit of \$2, 691.16.

Change Claims to BOS to approve for Public Health and Env. Health

Cindy informed the members she spoke with the auditor and all autonomous boards are approving their claims. Discussion followed. Jason Byrne said that HR and the county attorney said the claims need to be approved by each board. Dan Carolan motion to turn the claims back to the Board of Supervisors. The motion failed due to lack of a second. Joan Knoll motion to table until this can be checked with HR. Seconded by Carolan. All Ayes. Motion Carried.

Change to Bylaws

Joan Knoll at the last Board of Health meeting requested that we need to change the Bylaws to remove Article V #3 which would include a finance committee. A motion Knoll/Carolan to approve the removal of Article V #3 "which would include a finance committee of the Bylaws". All Ayes. Motion carried.

Public Health Programs

Grant Update

Anita provided grant information on grants that had been billed. The BT grant was billed \$145.08 for March. The Immunization Grant was billed \$4,502.52 for February. Anita stated she is behind on billing The Covid Grant and the State Grant due to many phone calls for Covid vaccinations. When she gets those grants billed, she will send out the information to the board members.

Changes to Covid Grant Line Item

Anita said the Covid grant line items needed to be changed to better met our needs for use of the grant. Anita proposed moving the subcontract amount of \$6968.00 to Salary and Fringe as we don't subcontract anything. All the covid clinics are done by Chickasaw County Public Health Nurses. Anita also proposed moving \$5,000.00 of Equipment into Salary and Fringe. A motion Carolan/Knoll to approve the changes to the Covid Grant Line Items as presented. All Ayes. Motion carried.

Changes to State Grant Line Items

Anita said that this year the agency has not used as much of the state grant and she proposes adding Collaborative Relationships, Local Board of Health Support, and Resource Navigation. Anita explained we have not had as many people on nursing visits and aide visits for bathing. A motion Carolan/Knoll to approve the changes to the State Grant Line Items as presented. All Ayes. Motion carried.

Covid-19 Update

Lisa informed the board that Chickasaw County currently had 1217 cases of Covid-19. 5 are currently active and 1212 have recovered. We have had a total of 15 deaths and currently, 0 patients are hospitalized. The county seven-day positivity rate is 4%. Lisa said 300 J & J vaccines were given last week along with 220 Moderna and 220 boost doses. Lisa said so far 7310 county residents have received their Covid -19 vaccine. Lisa said that is 77% of county residents.

Communicable Disease

Lisa reported she had no communicable diseases this month. Lisa said there has been an increase in norovirus in the schools.

Environmental Health

Update on Environmental Health Activity

Penny provided the March activity report. Penny reported no dog bites. Penny said she has had no new nuisance complaints. Penny has been selling Radon test kits at some of the Covid-19 clinics and

is collaborating with the Iowa State Extension office. Commercial pumper truck inspections are due by the end of May.

Update on Nuisance Agreement Approved by Jennifer Schwickerath.

Penny requested a meeting with Jennifer to discuss the nuisance agreement. Dan Carolan and Rick Holthaus also attended. Maintenance agreements, standing operating procedures, and binding agreements were discussed. There was no update as Jennifer had nothing to review. Penny will work on writing standard operating procedures to present to the board for review.

Well and Septic Permit Fee Increase

Penny informed the board well and septic fees were approved at a previous Board of Health meeting in December of 2019. They were sent to the Board of Supervisors. The fees were never increased at that time. Discussion followed. A motion Carolan/Knoll to approve the rate increase of the well permit to \$175.00 and septic permit to \$ 250.00. to take effect January 1, 2022. All Ayes. Motion carried.

Cindy Shoemaker and Joan Knoll will meet with the Board of Supervisors on April 19, 2021, at 11:00 a.m. to review the procedure audit as BOS chair Rick Holthaus stated he wants the public to be aware that items were corrected and to be transparent.

The Board of Health monthly meeting will be Wednesday, May 12, 2021, at Chickasaw County Community Services Building at 1:00 p.m.

A motion Carolan/Knoll to adjourn the meeting. The meeting adjourned at 2:06 p.m. All Ayes. Motion carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator